This proposalf form consists of five parts:

I Personal information

II PD proposal

III Curriculum vitae

IV Motivation for the PD trajectory

V Statements of agreement

**Version 2 PD-LTH as of March 1 2024**

**I Personal information**

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| Title(s) |  |
| First name |  |
| Initials |  |
| Last name |  |
| Telephone number |  |
| Address |  |
| Email |  |
| Date of birth |  |

|  |  |
| --- | --- |
| Current position  |  |
| Company/organisation/self-employed |  |
| Appointment size (in FTEs) |  |
| Intended PD trajectory size (in FTEs) |  |
| Intended PD trajectory start date  |  |
| Intended PD trajectory end date  |  |

**Proposed supervisory committee**

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| Lead institute name |  |
| First supervising professor (institute) | Name:Organisation:Email: |
| Substantiation of background/experience/role in context (max. 100 words) |
| Second supervising professor ((another) institute)1 | Name:Organisation:Email: |
| Substantiation of background/experience/role in context (max. 100 words) |
| First supervisor (industry organisation)2  | Name:Organisation:Email: |
| Substantiation of background/experience/role in context (max. 100 words) |
| Second supervisor (industry organisation) 2 | Name:Organisation:Email: |
| Substantiation of background/experience/role in context (max. 100 words) |
| Other person(s) involved3  | Name:Job title:Organisation: Email: |
| Explanatory notes |

1 It is desirable – but not mandatory – for the second supervising professor to be from a university of applied sciences other than the lead institute.

2 One of the two industry supervisors, must have **decision-making authority** and both supervisors must have completed at least **master's level education**. With **decision-making authority**, we mean that someone can influence strategic decisions based on the place in the organisation and based on responsibility. By **master's level** we mean that someone has a master's degree or can act as a mentor based on contextual knowledge, relevant work experience and/or seniority.

3 It is possible to work with a supervisor from a university or research institute, but they do not take the place of the first supervising professor.

**II PD proposal**

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| **Working title of PD proposal**  |
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| **Domain**  |
| [ ]  Health & Well-Being [ ]  Art & Creativity [ ]  Energy & Sustainability[ ]  Maritime[ ]  Leisure, Tourism & Hospitality[ ]  Education[ ]  Technology & Digitalisation |

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| **Connection to domain.***Substantiate the connection to the themes of the domain, as included in the domain’s programme proposal. (max. 500 words)*  |
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| **Industry partner(s).** *Describe here for and with which partner(s) the PD trajectory will be carried out and outline the background of these partner(s) (size, core business, expertise, etc.). (max. 500 words)*  |
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| Real-world problem. Describe here the problem for which you want to develop an innovative approach/solution. Substantiate with sources (max. 500 words). |
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| **Formulation of the a**pplied **research question.** *Formulate the question guiding your PD trajectory here.* |
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| **Objective.** *Formulate the goal of the PD process here (max. 500 words).* |
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| **Theoretical framework**. *Outline here the theoretical framework from which you will draw for your PD trajectory. Substantiate with literature. (max. 500 words)*  |
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| **Research approach**. *Outline here how you plan to approach your research, using which method(s) and why? (max. 500 words)*  |
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| **Literature references.** Provide lists of sources used (academic/scientific and/or professional publications) for the above sections in APA-7 style.  |
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| **Intended contribution of the PD trajectory to LTH industry practice.** *Describe here what contribution you think your PD trajectory will make to innovation of practice. (max. 500 words)*  |
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| Intended contribution of the PD trajectory to education. Describe here what contribution you think you can make with the PD trajectory to knowledge development in the domain (max. 500 words). |
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| Intended contribution/ sustained impact of the PD trajectory to knowledge development in the LTH domain. Describe here what contribution you think you can make with the PD trajectory to industry practice and knowledge development in LTH (max. 500 words). |
| *Demand articulation: is there a link to cross sectoral themes as mentioned in PD-LTH programme proposal**Describe the intended effect / change on LTH industry practices* |

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| **Ethical aspects.** *Some trajectories require ethical clearance or authorisation. Please indicate whether you expect that permission is/will be needed.*  |
| Please confirm that you have checked that your PD trajectory will require approval from an ethical review board or another institute? These may be the following:* WMO, Wet Medisch Wetenschappelijk Onderzoek. Medisch Ethische Toetsingscommissie (METC).
* Dierproeven. Toestemming van een Dier Experimenten Commissie (DEC)
* Bevolkingsonderzoek. Vergunning van de Wet Bevolkingsonderzoek (WBO)
* AVG, Gegevensbescherming. Komt aan bod in Data Management Plan.
* Veiligheid, ARBO.
 | [x]  Yes [ ]  No |
| Please confirm that as researcher you have checked that you are in compliance with the principles of Scientific Integrity (NGWI): honesty, carefulness, transparency, independency, responsibility. | [x]  Yes [ ]  No |
| *Reflect on ethical considerations*If your answer to the first question was YES, please justify and reflect (max. 200 words) on possible ethical considerations of the research topic. Think about:* Do possible interventions serve a public goal relevant to society?
* Are possible interventions appropriate for that goal?
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| **Data management.** *Please**indicate how you will protect and store research data.*  |
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| **Activity plan***Indicate the planned activities per year. In the first year, you may consider:* * *activities in the context of question articulation/the intervention/…,*
* *activities in the context of the research (if other than at 1),*
* *training activities undertaken by the candidate,*
* *other activities appropriate to the PD*

*(max. 500 words)*  |
| --- |
| 1st year |  |
| In broad outlines |
| 2nd year |  |
| 3rd year  |  |
| 4th year |  |

**III Curriculum vitae**

*If you have multiple degrees/diplomas, please copy table and add to the document*

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| **Master’s degree** |
| University / university of applied sciences  |  |
| Faculty / academy  |  |
| Discipline  |  |
| City / country  |  |
| Graduation date  |  |
| Dissertation title  |  |

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| --- |
| **Bachelor’s degree** |
| University / university of applied sciences  |  |
| Faculty / academy  |  |
| Discipline  |  |
| City / country  |  |
| Graduation date  |  |
| Dissertation title  |  |

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| **Relevant work experience, activities and products.** *Describe here activities undertaken or published material relevant to the PD proposal. Please explain how these are relevant to the domain within which the PD trajectory is carried out, and to the PD trajectory itself.*  |
| Relevant work experience & activities  |  |
| Products & (research) publications |  |
| Other forms of preparation for PD trajectory (e.g. training, course, webinar, etc.)  |  |

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| --- | --- |
| **Level of English** | A1 / A2 / B1 / B2 / C1 / C2 |

**IV Motivation for the PD trajectory**

**Candidate’s motivation**

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| **Motivation for the PD trajectory.** *Provide a motivation for the PD trajectory, choice of organisation, and how the PD trajectory contributes to your professional development. (max. 500 words)*  |
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**Status of the PD program**

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| *At the time of its start, this PD trajectory is not regulated by law. This means that the candidate cannot be guaranteed that, upon successful completion of the trajectory, they will be allowed to hold the title of 'Professional doctorate’. The candidate is aware of this.* |
| Candidate’s signature:Date:Place:  |

**Motivation supervising professors**

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| **Motivation for the trajectory and the candidate**. Provide a motivation for the PD trajectory, the candidate, the organisation, and the connection of the trajectory to the research agenda of the research group (max. 500 words).  |
|  |

**Motivation industry supervisors**

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| **Motivation for the trajectory and the candidate.** *Provide a motivation for the PD trajectory from the professional field, the candidate, and the connection of the trajectory to the organisation(s) (max. 500 words).* |
|  |

**V Statements of agreement**

By signing the following parties indicate that they agree with the attached proposal for starting the PD process and the associated conditions.

**PD candidate’s signature**

...........................................................................................
Place and date Signature

**First supervising professor’s signature**

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Place and date Signature

**Second supervising professor’s signature**

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Place and date Signature

**First industry supervisor’s signature**

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Place and date Signature

**Second industry supervisor’s signature**

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Place and date Signature